



Special Event
Street Use and Amplified Sound Permit

Issued by the City of Springfield, MO

Bass Pro World's Fishing Fair

Approved event scheduled for:

Dates & Times: 3/29/22 Opening Ceremony at 5:30 p.m.
 3/30/22 thru 4/2/22 8:30 a.m. – 9:00 p.m.
 4/3/22 8:30 a.m. – 7:00 p.m.

Location: The Granddaddy at Bass Pro Drive
 1935 S Campbell

Est. Attendance: 500,000

Approved by *Sharon Spain*
 Special Event Permit Coordinator

Date Approved: 3/28/22

CONDITIONS:

- On duty officers are required for traffic safety.
- All vendors must be licensed prior to the event date.
- All mobile food trucks must be inspected and licensed.
- Alcohol catering/picnic permit is required for the serving of alcohol on private property.
- No alcohol can be served carried onto City streets or right-of-way.
- Tent Permit and Inspections are required.
- Approved Fire Access Lanes must be maintained in accordance to the variance granted by the Fire Department.
- Emergency Exits and Hydrant Access has been added to the fencing.
- Crowd control measures are in place.
- An Emergency Action Plan (EAP) has been created and communicated to all staff members working at the event. The EAP covers situations such as, but not limited to, inclement weather and violent acts occurring during the event. (Questions regarding this requirement shall be directed to Division Chief Jeffrey Prior, Bureau of Fire Prevention, at 417-874-2340 or by email at jprior@springfieldmo.gov)
- Any impervious, asphalt, or concrete surfaces added to any existing properties are allowed for event purposes and must be removed, or permitted if left in place, in a timely manner after completion of the event.

Spain, Sharon

From: noreply@civicplus.com
Sent: Thursday, February 10, 2022 1:07 PM
To: Spain, Sharon
Subject: Online Form Submittal: Special Event Permit Application

****CAUTION**** This email originated from outside the organization. Do not open attachments or click links from sources you do not know and trust.

Special Event Permit Application

City of Springfield Special Event Permit Application

All proposed events on private property that require a Special Event and/or Amplified Sound Permit must have an approved risk mitigation plan in place to reduce the threat of potential spread of the coronavirus.

The mitigation plans shall at minimum include, but not be limited to, the following guidelines:

Describe the measures that will be put into place to ensure CDC guidelines for physical distancing of people at 6 feet apart.	Encourage general public to practice common courtesy and self separate where practical.
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Describe the measures that will be put into place to ensure CDC guidelines for cleaning and sanitizing any public spaces.	Disinfect common touch points using EPA n list disinfectants multiple times daily during event and at the end of each day.
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Do you agree to provide a complete list of all people working, volunteering and to the largest extent possible, attending the event to include name, phone number, and county of residence within 24 hours of the event's conclusion?	No
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Organization Name	Bass Pro Shops Great Outdoors Group LLC
Street Address	2500 E. Kearney

City	Springfield
State	MO
Zip	65898
Contact Name	Dan Hoy
E-mail Address	dhoy@basspro.com
Home or Desk Phone	417 873 5251
Cell Phone	417 848 4771
Fax	<i>Field not completed.</i>
Additional Contact Person?	Yes
Second Contact Person	Monica Hammon
E-mail Address	mshammon@basspro.com
Home or Desk Phone	417 873 5248
Cell Phone	417 693 0227
Fax	<i>Field not completed.</i>
Promoter, if different from Organization, & Address	Dan Styhl Liberty Exposition Services, Inc. 1821 Bedford Ave. North Kansas City, MO 64116
E-mail Address	dstyhl@libertyexpo.com
Home or Desk Phone	816 891 9500
Cell Phone	816 564 0892
Fax	<i>Field not completed.</i>
Event Information	
Event Name	World's Fishing Fair
Event Description	Concert, Festival, Fireworks , Other
Please upload 501(c)(3) documentation if required.	<i>Field not completed.</i>
If you checked Other above, please describe.	Bass Pro Shops 50th anniversary Celebration! The Greatest Fishing Show and Sale on Earth! Seminars, Casting Competition, Concert for Conservation Fund Raising

Amusement rides, food and beverage.
Meet Americas Top Fishing Pros & Outdoor Personalities.

Event Date(s) 3/30/2022 thru 4/3/2022

Alternate Event Date(s) *Field not completed.*

Event Location Private Property (Please indicate address below)

Renting the Springfield Expo Center Lot (Please reserve 4-6 weeks in advance)
Use of the vacant lot at 735 E. Trafficway, requires a \$1,000 rental contract, certificate of insurance for a \$1 million general liability policy naming the City as an additional insured and the completion of a hold harmless agreement for any action arising out of your use of the property. If liquor is sold or served, please request a letter from the City Manager granting permission for such use on public property. Once that permission is granted, the City Licensing Department is notified and will proceed with the liquor catering/picnic license process. The state will issue that license. This entire process could take 5-10 business days. Liquor Liability (\$1 million policy) For events selling or serving alcohol, each liquor vendor is required to provide liquor liability insurance naming the City as an additional insured is required. A third party agreement may be required with your liquor vendor.

Name of Park and/or Street The Granddaddy at Bass Pro Drive

Event Address & Zip 1935 S. Campbell 65807

Note: If this event will take place solely in a Springfield-Greene County Park, please call 417-864-1049 to reserve the park facilities.

Is this a charity event? Yes

Organization benefiting from proceeds Various local and national conservation organizations

% of proceeds being donated TBD

Is this a first-time event? No

If no, what was the last year the event was held? 1994 approximately

Please list any variations from the last year the event was held. *Field not completed.*

Event Operations

Event Set Up Starts: 3/14/2022 7:00 AM

Event Set Up Complete By: 3/29/2022 11:45 PM

Event Start:

3-29-22 5:30 pm Opening Ceremony
3/30/2022 8:30 AM Fishing Fair begins

Event Close:	4/3/2022 4:00 ^{7:00} PM
Event Teardown Starts:	4/4/2022 5:00 AM
Event Teardown Complete By:	4/15/2022 5:00 PM
Estimated Attendance Per Day	100000
Will this event be open to the public?	Yes
Will you be charging admission?	Yes
Will you be accepting donations?	Yes
Are you wanting to close a City street for your event?	Yes
Please indicate the street(s)/cross streets(s) you propose to close and what dates and times.	Campbell to Sunshine on the north, to Cherokee street on the south.
From:	3/29/2022 11:45 PM
To:	4/3/2022 7:00 PM
Upload Event Route	Field not completed.
Food will be	Served, Prepared
How will food be prepared?	LP gas grill, Charcoal grill, Electric grill
Please list the contact information for each temporary food vendor that plans to serve food at the event.	
Food Vendor 1:	TBD Innovative Group
Contact name	Field not completed. Jim Freudenberg + Barry Kates
Mobile phone number	Field not completed. 317-750-0962
E-mail address	Field not completed. jim@innovativegroup,agency barry@innovativegroup.agency
Will more than one food vendor be serving food at the event?	Yes
Food Vendor 2:	TBD
Contact name	Field not completed.

Mobile phone number	<i>Field not completed.</i>
E-mail address	<i>Field not completed.</i>
Food Vendor 3:	TBD
Contact name	<i>Field not completed.</i>
Mobile phone number	<i>Field not completed.</i>
E-mail address	<i>Field not completed.</i>
Food Vendor 4:	TBD
Contact name	<i>Field not completed.</i>
Mobile phone number	<i>Field not completed.</i>
E-mail address	<i>Field not completed.</i>
Food Vendor 5:	TBD
Contact name	<i>Field not completed.</i>
Mobile phone number	<i>Field not completed.</i>
E-mail address	<i>Field not completed.</i>
Food Vendor 6:	TBD
Contact name	<i>Field not completed.</i>
Mobile phone number	<i>Field not completed.</i>
E-mail address	<i>Field not completed.</i>
Will electricity be provided to the food vendors?	Yes
If yes, please describe contingency plan for additional power if needed.	<i>Field not completed.</i>
Will alcoholic beverages be available at your event?	Yes
Alcoholic beverages will be	Sold by the drink
What type of alcoholic beverages?	Beer, Wine
Please provide the address at which alcohol will be sold, given away and/or consumed.	1935 S. Campbell

Name of business or organization that will be responsible for obtaining any necessary liquor permits, such as catering or picnic permits from the state of Missouri.	Bass Pro Shops
Alcohol Will Be Served From:	3/30/2022 11:00 AM
To:	4/3/2022 6:00 PM
<p>City of Springfield Noise Standards <i>(a) Maximum noise level. No operation or activity shall cause or create noise in excess of the sound levels prescribed below. (b) Sound level standards. The maximum permitted sound level shall be at a volume so as to not unreasonably and knowingly disturb or alarm another person or persons by loud noise. (c) Variations and exemptions. 1. The following uses and activities shall be exempt from the sound level standards: a. Noises not directly under the control of the property user; b. Noises emanating from construction and maintenance activities between 7:00 a.m. and 11:00 p.m.; c. The noises of safety signals, warning devices, emergency pressure relief valves and emergency electric generators; and d. Noises from moving sources such as automobiles and trucks on public right-of-way, railroad equipment on railroad right-of-way and railroad spurs on private property, and airplanes.</i></p>	
Will there be live entertainment, music or amplified sound at your event?	Yes
If so, will stages be built?	Yes
How many?	2
Performances will start	3/30/2022 10:00 AM
and conclude	4/3/2022 6:00 PM
Will tents be erected for your event?	Yes
If you checked Yes,	click here to view tent permits and guidelines and to fill out an application for a tent permit.
Will additional electrical wiring be installed for the event?	Yes
How will you get electricity to your event?	Generators, Utility power
Will access to water be required for the event?	Yes

Will restroom facilities be required for the event?	Yes
Have you arranged for security at your event?	Yes
If so, who will be providing security? Please provide Organization, Address and Phone.	In house staff; Gene Page, Sr. Director of Safety & Security Garda Security Services 540 N. Cedarbrook Springfield, MO
<p>Note: Applicant is responsible for security personnel for the duration of the event. The number of security officers or police officers will be determined by the Springfield Police Department based on the nature of the event. Please contact the Police Department at 864-1727 for questions or clarification.</p>	
Describe your plans for Emergency Medical Services.	In coordination with OEM, Springfield FD, Mercy Health and Cox Health
Describe your plans for event trash removal, as well as any organizations or persons directly involved with this aspect of the event.	Utilize our local waste service provider for curb cart pick up at multiple locations through out the event venue
Describe your plans for food-vendor wastewater disposal, as well as any organizations or persons directly involved with this aspect of the event.	Service by pumper truck, disposed of at POTW
<p>Note: Additional City Permits/Licenses/Insurance Certificates may be required. Applicant is responsible for obtaining all additional permits/licenses/insurance certificates required upon issuance of this use permit. Applicant must check and agree to abide by the following conditions to obtain this permit.</p>	
CLEAN UP	I agree
INSURANCE	I agree
Your event may qualify for insurance through the TULIP Program, which provides low cost general liability insurance to "third party" users of various venues and facilities for events. It protects both the user and the facility against claims by guests who may	<u>Read more about TULIP and how to get a policy.</u>

be injured as a result of attending an event.

UPLOAD Certificate of Insurance

SAMPLE COI.pdf

INDEMNITY

I agree

CITY CODES/PERMITS

I agree

CONDUCT/NUISANCES

I agree

UPLOAD Event Site Map or Sketch here.

2 9 22 DRAFT WFF MAP.pdf

Signature

By checking this box and typing my name below, I am electronically submitting my signature.

First Name

Daniel

Middle Initial

P

Last Name

Hoy

If you have questions regarding an event or this application, please contact Sharon Spain, Special Event Permit Coordinator, in the Department of Public Information, at 417-864-1105 or sspain@springfieldmo.gov.

Email not displaying correctly? [View it in your browser.](#)

